



DARTMOUTH TOWN COUNCIL
Application for Grant for Voluntary Organisations
Local Government Act 1972, Section 137

Please refer to the 'Criteria for Applicants Requesting Grant Funding', attached.

OFFICE USE ONLY

GRANT APPLICATION NUMBER

DATE DEFERRED AT CM COMMITTEE

DATE APPROVED/REFUSED AT CM COMMITTEE

FINANCIAL YEAR TO BE AWARDED:
(CM: COUNCIL MATTERS)

PLEASE COMPLETE IN CAPITAL LETTERS

Please clarify your organisation

If the organisation is a limited company you are unfortunately exempt from applying

Please clarify your organisation's status:

- Is your group/organisation a Registered Charity: Yes/No
 - Charity Number:
- Is your group/organisation a CIC: Yes/No
- Is your group/organisation a voluntary or community organisation: Yes/No

1.	Name of group / organisation	
2.	Address of group / organisation	
3.	What does your group / organisation do?	
4.	What are the aims of your organisation?	
5.	Do you have a Facebook/X (formerly Twitter)/ website that you would like to be linked through Dartmouth Town Council	
6.	Please attach a copy of your organisation's constitution or rules as appropriate.	Yes/No

7.	Have you applied for a grant from Dartmouth Town Council in the last 3 years, If so how much and what was it for?	Yes/No Year applied: What was it for: Value awarded: £
8.	For what purpose or project is the grant requested? (Please continue on a separate sheet if necessary)	
9.	When are you looking to start this project. And when will it be finished?	
10.	Who will benefit from the project?	
11.	Approximately how many of those who will benefit are Dartmouth parishioners?	
12.	DTC may request photographs and information so that we can promote this on our website and Facebook page or submit to local newspapers	Yes/No
13.	A feedback form will be send out to you if your application is successful. This must be sent back 6 months after your grant is approved. A further form will be sent out should the funds not be fully spent	
	FINANCIAL SECTION	
14.	Amount of grant requested A detailed breakadown of the costs for this project and highlight what is being covered by your grant request (Please use a separate page if necessary)	
15.	What will be the total cost of the above project? (please see point 13)	
16.	If the total cost of the project is more than the grant, how will the residue be financed?	
17.	Is the grant for match funding? (i.e. are funds from elsewhere dependant on our funding?)	
18.	How much have you raised so far?	
19.	Have you applied for a grant from another organisation for this same project? If so, which organisation <ul style="list-style-type: none"> • Value of grant • Has it been awarded/pending/declined? • If awarded how much was awarded? 	Name of Organisation: Value of grant: Awarded/pending/declined (delete as applicable) Awarded: £

- Failure to comply with the above could result in the Council refusing future grant applications
- All questions **MUST** be answered to the satisfaction of the council, unless they do not apply, if that is the case please respond with N/A
- The Council reserves the right to award the full amount or only part of the grant request.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Please fill in the boxes below:

I have included:	Please Delete as Applicable	Office Only
We are eligible to apply for a DTC grant	Yes/No	
Organisations constitution or rules	Yes/No	
Organisations full set of accounts for last 2 financial years	Yes/No	
Or if a new organisation then last 6 months bank statements	Yes/No	
If appropriate please provide quotes for the project	Yes/No	
I have read the grant awarding policy & returned last page signed	Yes/No	
Contact Details filled out on a separate page	Yes/No	

The contact page below MUST be filled in and sent on submission with application

Please send all paperwork to the Responsible Finance Officer at:

Dartmouth Town Council, The Guildhall, Victoria Road, Dartmouth, TQ6 9RY

Or email to: alimcgrigor@dartmouthtowncouncil.gov.uk

Telephone: 01803 832281

CONTACT DETAILS FOR SUBMISSION

On submission this information MUST be kept on a total separate page due to GDPR.

Please fill in the contact details below, this is for office purposes only to be kept with your application but will not be displayed on our website as per GDPR guidelines.

PLEASE COMPLETE IN CAPITAL LETTERS

1.	Contact name	
2.	Contact postal address	
3.	Contact telephone number and email:	
4.	Your position in the organisation: e.g. Chairman, Secretary, leader	
5.	Bank details that grant is to be paid into	Account No: Sort Code: Name of Account:
6.	Email address for remittance	
7.	I have read the grant awarding policy	
8.	<p>By signing this application form, you agree that DTC will contact other Charity Organisations within the Town (Dartmouth United Charities, St Petrox Trust) to confirm your statements on this application. We will keep your personal information confidential other than to cross reference your name and funding request with St Petrox Land Trust and Dartmouth United Charities for the purpose of checking if duplicate applications have been received. We will not supply it to any other third party without your consent, unless we are obliged by law to do so.</p> <p>Website: https://www.dartmouthunitedcharities.org.uk/grants.html</p> <p>DTC will also inform these organisations if your grant has been awarded or declined, and if awarded we will inform them of the amount awarded.</p>	<p>Please sign here & date to agree to box 8</p> <p>Print Name:.....</p> <p>Signature:.....</p> <p>Date:</p>