



DARTMOUTH TOWN COUNCIL

GUIDELINES FOR SPONSORING A MEMORIAL PLAQUE ON AN EXISTING BENCH

Approved F&GP on 22/03/ 2021

Reviewed F&GP 20/11/2023

This document explains Dartmouth Town Council's policy on the purchase of a Memorial Plaque and replaces the previous 'Guidelines for sponsoring a Memorial Bench or Plaque' policy.

Plaques can be placed on existing benches (within land owned by Dartmouth Town Council) with which individuals or families have a particular connection or special relationship, they can also be placed on the Memorial Wall behind the hut in Royal Avenue Gardens which looks out onto the Boatfloat.

PLACING A MEMORIAL PLAQUE

If you would like to purchase a Memorial Plaque, this will cost £250 and can be placed on an existing bench and will remain in place for a period of 10 years.

After ten years the plaque can be returned to the family or the family can pay for their plaque to remain on the bench for a further 10 years, or the plaque can be moved to the Memorial Wall for free.

If you would prefer to purchase a Memorial Plaque to be placed on the Memorial Wall, this will cost £250 for the lifetime of the wall.

- All Memorial Plaques will be a maximum size of 150mm x 75mm / 6" x 3".
- The Town Council will source all Memorial Plaques and attach to either the bench or the Memorial Wall.
- All wording for the Memorial Plaques will need to be approved by the Town Council.

The Council will continue to honour maintenance on any previously sponsored benches for the agreed 10 year period. At the end of the previously agreed 10 year period these benches remain the property of Dartmouth Town Council and the plaque can be returned to the owner or moved to the Memorial Wall free of charge.

The Council now replaces wooden benches when they come to the end of their life with recycled resin moulded benches.

MEMORIAL TREES

Dartmouth Town Council no longer offers memorial trees.

Please note, the land owned by Dartmouth Town Council relating to benches are Royal Avenue Gardens, Coronation Park, the Castle Estate & the Orchard.