

**LOCAL GOVERNMENT ACT 1972
NOTICE OF ANNUAL PARISH MEETING
FOR DARTMOUTH**

**MEETING TO BE HELD IN THE BALLROOM AT DARTMOUTH GUILDHALL AT
7PM ON WEDNESDAY 26TH MAY 2021**

Seats will be laid out as per the current guidelines for the Corona Virus pandemic and all Cllrs and residents attending the meeting will be required to wear a mask at all times.

This is an OPEN meeting of the Parish and not to be confused with the Annual Parish Council Meeting. The Parish Council traditionally facilitates the meeting and creates an agenda to include current matters known to be of interest to the community. However, any relevant matters can be raised for discussion within the open forum section by any elector of the parish community.

AGENDA

- 1. INTRODUCTION AND WELCOME FROM THE MAYOR OF DARTMOUTH**
- 2. TO APPROVE THE MINUTES OF ANNUAL PARISH MEETING HELD ON THE 18th March 2019**
(to note due to Covid-19 there was no Annual Parish Meeting held in 2020)
- 3. MAYOR'S REPORT ON COUNCIL BUSINESS**
- 4. TOWN CLUBS & ORGANISATIONS**
We welcome clubs and organisations to come and tell everybody a little bit about themselves and to answer any questions from members of the public.
- 5. OPEN FORUM**
An opportunity to discuss matters of interest to the community.

Cllr Graham Webb

The Mayor of Dartmouth

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Annual Parish Meeting – Local Government Act 1972 SCHEDULE 12 Part III

There can be, and often is, confusion between the Annual Parish Meeting and the Annual General Meeting of the Parish Council. All Parish and Town Councils throughout England are required by law to hold an Annual Parish Meeting, which must take place between 1st March and the 1st June (inclusive). Meetings should not commence before 6.00 pm.

The Annual Parish Meeting scheduled for last year was cancelled due to COVID-19 restrictions.

The restrictions will come to an end at midnight on the 6th May so the Parish Council will be holding this year's Annual Meeting for members of the Dartmouth Parish at 7pm on Wednesday 26th May 2021 in the Ballroom in Dartmouth Guildhall.

Purpose of the Annual Parish Meeting

The meeting acts as an annual democratic point of communication enabling the Parish Council to explain what it has been doing over the last year and providing an opportunity for the electors to have their say on anything they consider is important to the people of the Parish.

We welcome guest speakers from local clubs, societies and other voluntary and statutory organisations to talk about the work/activities of their group and/or present information on topics of local interest.

Who can attend the meeting

The Annual Parish Meeting is a meeting of all the local government electors for the Parish, which the public are entitled to attend and participate in.

Will I be able to ask questions and make suggestions?

Yes, any registered elector may ask questions of the Council, which will usually be answered by the Chairperson, the Town Clerk to the Council, or a designated Councillor.

An elector may also make suggestions and comment on anything relevant to the residents of the Dartmouth Parish.

Will Parish Councillors be there?

Yes, however, the purpose of the meeting is to enable the ordinary electors to have their say. Councillors will listen with interest and as electors themselves, also have the opportunity to raise questions and make comments if they wish.

Will notes be taken of the meeting?

Yes, a written record of the meeting will be taken which will include any reports that have been submitted, these minutes will then be uploaded to Dartmouth Town Council's website and submitted to the next Annual Parish meeting for approval.