

**LOCAL GOVERNMENT ACT 1972  
NOTICE OF ANNUAL PARISH MEETING  
FOR DARTMOUTH**

**As per current government guidelines due to the Covid-19 pandemic, this meeting will take place virtually at 7pm on Monday 19<sup>th</sup> April 2021**

Click this link to enter the virtual meeting

<https://us02web.zoom.us/j/83888982894?pwd=Qm0wOFdXRGw5ZVUyTFI4WEcrSHBtdz09>

Meeting ID: 838 8898 2894 | Passcode: 502757

This is an OPEN meeting of the Parish and not to be confused with the Annual Parish Council Meeting. The Parish Council traditionally facilitates the meeting and creates an agenda to include current matters known to be of interest to the community. However, any relevant matters can be raised for discussion within the open forum section by any elector of the parish community.

**AGENDA**

- 1. INTRODUCTION AND WELCOME FROM THE MAYOR OF DARTMOUTH**
- 2. TO APPROVE THE MINUTES OF ANNUAL PARISH MEETING HELD ON THE 18<sup>th</sup> March 2019**  
(to note due to Covid-19 there was no Annual Parish Meeting held in 2020)
- 3. MAYOR'S REPORT ON COUNCIL BUSINESS**
- 4. TOWN CLUBS & ORGANISATIONS**  
We welcome clubs and organisations to come and tell everybody a little bit about themselves and to answer any questions from members of the public.
- 5. OPEN FORUM**  
An opportunity to discuss matters of interest to the community.

Cllr Graham Webb

**The Mayor of Dartmouth**

[CllrGrahamWebb@dartmouthtowncouncil.gov.uk](mailto:CllrGrahamWebb@dartmouthtowncouncil.gov.uk) | [clerk@dartmouthtowncouncil.gov.uk](mailto:clerk@dartmouthtowncouncil.gov.uk)

Distributed on Thursday 1<sup>st</sup> April 2021

## **Annual Parish Meeting – Local Government Act 1972 SCHEDULE 12 Part III**

There can be, and often is, confusion between the Annual Parish Meeting and the Annual General Meeting of the Parish Council. All Parish and Town Councils throughout England are required by law to hold an Annual Parish Meeting, which must take place between 1st March and the 1st June (inclusive). Meetings should not commence before 6.00 pm.

The Annual Parish Meeting scheduled for last year was cancelled due to COVID-19 restrictions.

The Parish Council are going to hold this year's Annual Meeting for members of the Dartmouth Parish virtually starting at 7pm on Monday 19th April 2021. The meeting will be held virtually using the Zoom platform and the details to join the meeting will be on the agenda:

### **Purpose of the Annual Parish Meeting**

The meeting acts as an annual democratic point of communication enabling the Parish Council to explain what it has been doing over the last year and providing an opportunity for the electors to have their say on anything they consider is important to the people of the Parish.

In recent years we have invited guest speakers from local clubs, societies and other voluntary and statutory organisations to talk about the work/activities of their group and/or present information on topics of local interest.

### **Who can attend the meeting**

The Annual Parish Meeting is a meeting of all the local government electors for the Parish, which the public are entitled to attend and participate in.

### **Will I be able to ask questions and make suggestions?**

Yes, any registered elector may ask questions of the Council, which will usually be answered by the Chairperson, the Clerk to the Council, or a designated Councillor.

An elector may also make suggestions and comment on anything relevant to the residents of the Dartmouth Parish.

### **Will Parish Councillors be there?**

Yes, however, the purpose of the meeting is to enable the ordinary electors to have their say. Councillors will listen with interest and as electors themselves, also have the opportunity to raise questions and make comments if they wish.

### **Will notes be taken of the meeting?**

Yes, a written record of the meeting will be taken and presented at the next Annual Parish meeting for approval. Previous minutes can be found on Dartmouth Town Council's website