

**DARTMOUTH TOWN COUNCIL
MINUTES OF THE MEETING OF DARTMOUTH TOWN COUNCIL HELD VIRTUALLY ON
MONDAY 15TH JUNE 2020**

- PRESENT:** There were 12 Councillors present at the meeting.
Cllr: G Webb (Mayor); S Hibbert (Deputy Mayor)
Cllrs: M Baillie; N Bodinnar; C Campos; D Case; A Edsall; G Evans; R Lyon; D Wells; L Williams; G Yardy.
- IN ATTENDANCE:** 14 people in total
Town Clerk: C Pritchard-Williams; Properties Administrator: K Brown;
Administrator: R Searle; Responsible Financial Officer: A McGrigor;
Properties Manager: Richard Roberts; District Cllrs: R Rowe; H Bastone;
Chronicle Reporter: Ginny Campbell and six members of the public.

PART I - Open to the Public

42. MAYOR'S ANNOUNCEMENTS

The Mayor reminded both Councillors and the public that this meeting was being audibly recorded. Members of the public participating in the meeting (e.g. asking questions) should be aware that they were being recorded or reported on and by entering the virtual meeting room, they were consenting to being recorded.

43. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: P Allen and T de Galleani
Resolved: that the Council approve these apologies.
Majority vote carried

44. TO RECEIVE DECLARATIONS OF INTEREST

Cllr G Webb declared an interest in: **TO CONSIDER THE GRANT APPLICATION FROM COMMUNITY CHEST FOR £5,000**

45. TO RECEIVE QUESTIONS TO COUNCIL BY MEMBERS OF THE PUBLIC

A member of the public asked if Cllrs would be willing to sign a petition supporting residents who want Dartmouth hospital to reopen.
The Mayor stated that the request would be noted, but that signing the petition would be a personal choice that would come from individual Cllrs.

46. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON THE 1ST JUNE 2020

Proposed: Cllr G Webb
Seconded: Cllr D Wells
Resolved: To approve the minutes from the Town Council meeting held on the 1st June.
Majority vote carried.

47. TO RECEIVE AN UPDATE FROM THE DARTMOUTH MAYFLOWER 400 COMMITTEE

This agenda item has been moved to the next Full Council meeting on Monday 6th July.

48. TO CONSIDER DARTMOUTH REGATTA'S REQUEST TO RETAIN THEIR £5,000 GRANT AND BOOKING OF CORONATION PARK AND ROYAL AVENUE GARDENS, DESPITE THE REGATTA ITSELF BEING CANCELLED DUE TO THE COVID-19 PANDEMIC (AE)

It was suggested that the grant awarded to the Regatta committee could be used to fund the current COVID-19 pandemic, there was a short discussion between Cllrs and it was agreed that the Regatta committee booking remain in place and if Regatta use the spaces then the fee will be waived.

Proposed: Cllr G Webb

Seconded: Cllr D Case

Resolved: To reallocate the £5,000 back to the Grant Fund and to guarantee that Regatta can keep their existing bookings for Regatta weekend at no cost.

Majority vote carried.

49. TO CONSIDER THE FOLLOWING PLANNING APPLICATION AND MAKE A RECOMMENDATION TO SHDC (GE)

Reference: 1585/20FUL

Proposal: Construction of new two-story Health and Well-being Centre and associated external works

Site: Land Adjacent to Dartmouth Park and Ride Site

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/201585>

There was a discussion between Cllrs about the Health and Wellbeing Centre planning application. Cllr G Evans confirmed that there would be further discussion at the next virtual Planning Committee meeting on Tuesday 30th June

50. TO CONSIDER SETTING UP A DARTMOUTH TOWN COUNCIL LOTTERY (DC)

Cllr Case presented her report to Council.

Cllrs discussed the idea of a Dartmouth Lottery and how the money raised could be used to help causes in Dartmouth.

Cllr Case spoke about how we could do this in conjunction with the Seamoor Lotto which would mean DTC would not have to run the lottery themselves.

There was a question asked as to whether this would be for local residents only and Cllr Case said this route would be open to everyone.

There was a question asked if we were tied into this and Cllr Case replied that she didn't believe so but would ask that question.

There was a question asked if DTC could administer it themselves and make it available only to locals and Cllr Edsall said he felt it wouldn't be financially viable on the existing staff.

Proposed: Cllr D Case

Seconded: Cllr C Campos

Resolved: To set up a Dartmouth Town Council lottery in conjunction with the Seamoor Lotto.

Majority vote carried.

51. TO CONSIDER THE PROPOSAL FOR ADDITIONAL DEFIBRILLATORS IN TOWN (DC)

Cllr Case presented her report to Council and said this needs to be taken into consideration with the next agenda item about the phone boxes.

There was a discussion about the proposed defibrillators and placement of them.

Cllr Case said it would cost around £10,000 in total and this would come from SHDC/DCC (who have pledged £1500 from the District / County Cllrs), the Public Purposes Share of the Dartmouth Trust, DTC, local residents and fundraising events. A question was asked if electricity was needed within the phone boxes, and Cllr Case said that most defibs do require electricity either to power the machines or as a backup. If DTC go through the Community Heartbeat Trust (CHT) then BT would meet the cost of the electric for the next 6/7 years.

Cllr Case confirmed there was electricity in the phone boxes at the Castle Estate and Coles Court, but not at the other phone boxes.

There was further discussion with reference to where the additional funding would come from and Cllr Case said that she would expect some of this to come from public fund raising, but she envisaged around £1500 from DTC to match the contribution from SHDC/DCC.

Cllr Case confirmed that the CHT also offer a managed solution to the defibs and that this would cover insurance of the units.

Proposed: Cllr D Case

Seconded: Cllr S Hibbert

Resolved: That DTC support the placement of the additional four defibrillators in Dartmouth.

Majority vote carried

52. TO CONSIDER THE ADOPTION OF PHONE BOXES IN DARTMOUTH (DC)

Cllr Case presented her report to Council.

There was a discussion about the two phone boxes available for adoption, one at Coles Court and the other on The Castle Estate. These would be used to house defibrillators and could be used to include an emergency phone for 999 calls.

Proposed: Cllr D Case

Seconded: Cllr C Campos

Resolved: To adopt the two phone boxes at Coles Court and the Castle Estate for the purpose of the above agenda item for defibrillators.

Majority vote carried.

53. TO CONSIDER REDUCING THE NATURAL BURIAL GROUND WHICH IS NOW CLOSED, THEREFORE INCREASING THE AVAILABLE SPACE FOR BURIALS (RS)

The Administrator spoke about this proposal and recommend that DTC allocate more spaces for the future, by reducing the boundary of the now closed, Natural Burial Ground which would roughly create an additional 30 plots.

There was a short discussion between Cllrs and the Mayor explained that he had spoken with the resident who had family buried in this area who didn't have a problem with this course of action.

Proposed: Cllr R Lyon

Seconded: Cllr S Hibbert

Resolved: To reduce the boundary of the Natural Burial Ground to increase the space for burials

Majority vote carried.

54. TO CONSIDER DARTMOUTH TOWN COUNCIL APPLYING FOR MANOR GARDENS TO BECOME AN ASSET OF COMMUNITY VALUE STATUS (AE)

Cllr A Edsall explained that registering Manor Gardens as an asset of community value meant that SHDC would have to formally inform DTC if they were planning to sell the land.

Proposed: Cllr A Edsall

Seconded: Cllr C Campos

Resolved: To apply for Manor Gardens to become an Asset of Community Value

Majority vote carried

55. TO CONSIDER THE GRANT APPLICATION FROM COMMUNITY CHEST FOR £5,000

This item was moved to the Full Council meeting scheduled for Monday 6th July.

56. TO CONSIDER THE GRANT APPLICATION FROM DISCOVER DARTMOUTH FOR £2,000

Cllr C Campos explained that this grant money could come from the £5,000 that has come from the Government via SHDC for the Re-opening of High Streets Safely (RHSS). The grant would be used to promote Dartmouth to attract visitors by Discover Dartmouth in the short and long-term.

Proposed: Cllr C Campos

Seconded: Cllr L Williams

Resolved: To approve the grant application from Discover Dartmouth for £2,000 to come out of the RHSS Fund.

Majority vote carried

Cllr D Case wanted it noted that she abstained from the vote

57. TO NOTE THE RECOMMENDATIONS FROM THE FOLLOWING VIRTUAL PLANNING COMMITTEE MEETINGS (with delegated authority):

- a. Planning Committee virtual meeting on Tuesday 9th June 2020

Proposed: Cllr G Evans

Seconded: Cllr R Lyon

Resolved: to approve the minutes from the virtual Planning meeting

Majority vote carried

58. ITEMS TO BE INCLUDED ON A FUTURE AGENDA

The Castle Car Park - AE

The issue of vehicles parking on the South Embankment - DW

CCTV update - MB

The Community Orchard for Village Green Status - GW

The Bandstand - DW

59. CONFIDENTIAL

Proposed: Cllr G Webb

Seconded: Cllr D Case

Resolved: Cllr Webb proposed that in view of the confidential nature of business about to be transacted, it was in the public interest that the press and public be excluded and that they be instructed to withdraw.

Majority vote carried

The public and press were asked to leave the meeting.

PART 2 – Confidential

60. TO UPDATE COUNCIL THAT TEMPORARY ADDITIONAL HOURS FOR THE RECEPTIONIST AND THE TOWN SERGEANT TO HELP OUT DURING THE COVID-19 PANDEMIC HAVE BEEN AGREED VIA THE CONTINGENCY PLAN (CPW)

The Clerk updated the Council on the additional hours that have been agreed for the Receptionist and Town Sergeant via the Covid-19 contingency plan.

61. TO CONSIDER THE COUNCIL'S RESPONSE TO REQUESTS RECEIVED FROM TENANTS FOR HELP / REDUCTION IN RENT DURING THE COVID-19 PANDEMIC. (CC & AE)

There was a discussion about the different options that were circulated by the RFO before the meeting.

The RFO stated that she had taken advice from DALC and the auditor who had indicated that if the rent money was not collected, it will have to come from an increase in the precept next year in order to replenish the reserves.

Proposed: Cllr A Edsall

Seconded: Cllr C Campos

Resolved: that the RFO send out the May invoices with an accompanying letter that would be proof read by Cllr G Evans; Cllr G Webb and Cllr A Edsall stating that the Council will discuss this issue further in the July Full Council meeting.

Majority vote carried

62. TO CONSIDER THE REQUEST FROM THE MARKET TENANTS TO USE THE INSIDE COURTYARD TO ALLOW FOR SAFER TRADING DURING THE COVID-19 PANDEMIC (AE)

There was a short discussion about letting traders in the Market use the space outside their shops during the COVID-19 pandemic.

Proposed: Cllr R Lyon

Seconded: Cllr G Webb

Resolved: that the Properties Manager allocate the outside space in the Market to Market Units who request to use it while observing social distancing rules.

Majority vote carried

63. TO CONSIDER A WAY FORWARD FOR THE INSURANCE CLAIM REGARDING THE MARKET BREAK IN, IN 2019. (RR)

The Properties Manager explained the different options regarding the insurance claim, that were circulated to Cllrs before the meeting.

There was a brief discussion between Cllrs about the different options.

Proposed: Cllr G Evans

Seconded: Cllr R Lyon

Resolved: to accept the Properties Managers recommendation to not pursue the insurance claim

Majority vote carried

64. TO CONSIDER PURCHASING AND MAINTAINING OUTDOOR GYM EQUIPMENT IN CORONATION PARK (SH)

There was a discussion about the quotes that had been sent to the Cllrs before the meeting, focusing on how much the equipment would cost and the cost to insure the equipment.

It was decided that Cllr S Hibbert would go and do some more research about this matter.

65. Proposed: Cllr G Webb

Seconded: Cllr A Edsall

Resolved: that in accordance with standing order 3x Council resolve to suspend the standing orders and continue with the meeting for an additional 30 mins.

Majority vote carried.

66. TO DISCUSS ANY CONFIDENTIAL ITEMS FROM COMMITTEE MINUTES

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council).

There were none.

The meeting ended at 21:46