

DARTMOUTH TOWN COUNCIL
MINUTES OF THE CORPORATE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL
CHAMBER OF DARTMOUTH GUILDHALL ON WEDNESDAY 22ND JANUARY 2020

PRESENT: Cllrs: M Baillie; N Bodinnar; T de Galleani; A Edsall; R. Lyon (Vice-Chair); G Webb (Mayor); L Williams (Chair) D Shepherd; S Hibbert (Deputy Mayor)

IN ATTENDANCE: Clerk: C Pritchard-Williams; Properties Manager: R Roberts; Properties Administrator: K Brown; Administrator: R Searle; Dartmouth Chronicle reporter: E Baker.

PART 1 - Open to the Public

58. TO RECEIVE APOLOGIES FOR ABSENCE

There were none.

59. TO RECEIVE DECLARATIONS OF INTEREST

Cllr T de Galleani and Cllr S Hibbert declared an interest in the Old Market Square.

60. GENERAL

a) To update on dog poo bins in Dartmouth – LW

There was a discussion about the placement of dog poo bins in Dartmouth.

Action: The Properties Administrator will re-circulate to members the map of bins received from SHDC.

b) To update on blocked drains in town – LW

There was a discussion about how to report a blocked drain, which can be done on the Dartmouth Town Council website through the 'Report It' button.

c) To update on CCTV - Clifton Ward

There was a discussion about where the CCTV receivers will be placed. DCC have confirmed electricity supply. The CCTV should be implemented by the end of March 2020.

d) To update on CCTV – Townstal

There was a discussion about placing CCTV in Townstal. SHDC have been contacted about supplying CCTV at the Leisure Centre.

Action: A quote will be asked for by Fullstop with regards to CCTV placement in Townstal.

e) To discuss the way forward for Manor Garden Toilets – LW

There was a discussion about the Manor Garden toilets and how the viewpoint sign has now been removed, Cllrs felt that a meeting should be organised with SHDC.

It was also discussed if the site could be registered as a Community Asset to prevent it being sold as a building plot.

Proposed: Cllr A Edsall

Seconded: Cllr M Ballie

Resolution: To request an urgent meeting with SHDC with regards to Manor Garden toilets

Eight Cllrs were in favour.

One Cllr abstained.

f) To discuss the viability report concerning the potential purchase of the Chapel of Rest

There was a discussion about the viability report that the Properties Manager produced, showing the rental value of the Chapel of Rest and the costs to renovate it.

Action: It was decided to gain evaluations from two estate agents who can quote for both commercial and residential lets.

g) To discuss the provision of a monitoring alarm system for the Guildhall, Ivy Lane, Butterwalk and Market

The Properties Manager explained that the Council is waiting for a report regarding a monitoring alarm system.

61. MARKET

a) To update on the Market Working Group meeting – AE

Cllr T de Galleani and Cllr S Hibbert left the room at 18:34

Cllr A Edsall gave an update on the Market Working Group and its findings. There was a discussion about the Market carpark and the way it will be run moving forward, signage around the Market and parking permits.

Proposed: Cllr A Edsall

Seconded: Cllr D Shepherd

Resolution: To write a list of rules for the Market carpark for the Market working group to discuss and bring back to the next Corporate Property committee meeting - AE

b) To discuss the way forward for the provision of two bins for the public to use in the market and the provision of a trade waste contract – AE

There was a discussion about reinstating two bins in the Market for public use and a four-wheel skip at the back of the Market that can also be used for the waste from the Guildhall.

Proposed: Cllr A Edsall

Seconded: Cllr G Webb

Resolution: To place two bins in the Market subject to approval from Richard Gage (LW to contact) regarding placement of the bins, and sign up to a commercial waste contract if the quoted price is the same or less than the contract currently held by the Council.

All Cllrs were in favour.

c) To agree the terms of reference for the Market Working Group

Cllrs read through the terms of reference for the Market Working Group and discussed them.

Proposed: Cllr A Edsall

Seconded: Cllr L Williams

Resolution: To approve the terms of references with suggested amendments
Cllr T de Galleani and Cllr S Hibbert returned to the meeting at 19:07.

62. BUTTERWALK

To update on the current gas work being carried out at the Sloping Deck

The Properties Manager gave an update on the works that have been carried out at the Sloping Deck.

63. TO ACCEPT ITEMS FOR FUTURE AGENDAS

CCTV Update for Townstal – Cllr M Ballie

Update on permits and rules for the Market – Cllr D Shepherd

Ivy Lane Youth Club – Cllr L Williams

Community Corner – Cllr L Williams

64. EXCLUSION OF PRESS AND PUBLIC

Proposed: Cllr A Edsall

Seconded: Cllr L Williams

Resolved: That in view of the confidential nature of business about to be transacted, it was in the public interest that the press and public be excluded and that they be instructed to withdraw.

PART 2 – Confidential

65. IVY LANE

To discuss the options for the location of the Food Bank

The Properties Manager gave a report on the background of the situation and the proposed options that were available for the Food Bank.

Proposed: Cllr A Edsall

Seconded: Cllr G Webb

Resolution: To offer the Food Bank the extra cupboard at a cost of £40 a month for the next three months on a trial basis, but to not remove the joining wall.

Seven Cllrs were in favour

Two Cllrs abstained

66. COMMUNITY CORNER

To discuss the proposal for a lease from a potential tenant

There was a discussion about the proposal for a lease from a current user of Community Corner. Cllrs asked for more information on what the user of Community Corner pays for the space currently and what the space could earn.

Action: The office to gather this information and bring back to the next Corporate Property committee meeting.

The meeting finished at 20:05