

**MINUTES OF THE CORPORATE PROPERTY MEETING OF DARTMOUTH TOWN  
COUNCIL HELD ON TUESDAY 13<sup>TH</sup> MARCH 2018**

**PRESENT:** Cllrs: R Springett (Chair); R Lyon (Vice Chair)  
Cllrs: M Baillie; R W I Cooke (Mayor); A J C Fyson (Dept Mayor); B T  
Harriss; F Hawke.

**IN ATTENDANCE:** Cllrs: G Cole; Town Clerk: C Pritchard-Williams; Dartmouth Chronicle:  
Roger Williams.

**1. APOLOGIES FOR ABSENCE**

Cllrs: T de Galleani

**2. DECLARATIONS OF INTEREST**

There were none.

**3. CORRESPONDENCE**

The Clerk read out two pieces of correspondence

- The Regatta Committee has asked to hire the market on both the Thurs (30/08) and the Sat (01/09) of the Regatta weekend. It was noted that it is £200 for a full day or £350 for a weekend and it was decided to offer them the discounted weekend rate of £350.
- The Regatta Committee has asked to hire the market on Sat 7<sup>th</sup> July for an evening event from 5pm – 11pm. It was decided to offer them the market for the half day price of £100, one condition is that they don't open the side door onto Market Street during the event.

**4. EVENTS**

- Dart Music Festival
  - Food Festival – pop up
- All action has now been completed

**5. PROVISION OF A VEHICLE**

The Market Manager is now moving forward with sourcing a vehicle.

Cllr Harriss asked who would drive this, and the Chairman replied that it would be limited to the staff.

Cllr Hawke mentioned that an amber flashing roof bar would need to be purchased as well from a safety point of view.

**6. GUILDHALL – UPDATE**

Website – the marketing consultant is helping to pull this together and it is all in hand.

Storyboards – we are waiting on further progress from Andy Carter.

Update on improvements

- **The Guildhall ballroom** has been painted, stage has been clad, the steps are still to have glass fitted.
- **The blackout blinds** have been ordered in Grey.
- **The curtains** have now been chosen in (French Navy 330) and have subsequently been ordered.

- **The Mayor's Parlour** has now been painted and the portraits are being put back on the wall.
- **Repointing of the front of the Guildhall** - a meeting with Richard Gage, listed buildings officer will take place next week.
- **Kitchen leak** – a pressure reduction valve has been fitted and this leak will be tackled at a later stage.
- **Review of charging** is ongoing.
- **Refurbishment budget update** – additional cheques have been paid out but the budget is still in credit by £34,000
- **Horticultural Society silverware** – Cllr de Galleani wanted to talk about this, deferred to the next meeting.
- Cllr Lyon mentioned that there had been a complaint that there wasn't any WiFi in the Clifton Room and it was asked for this to be investigated.

## 7. MARKET

- **Council reserved spaces in the market square car park**

A discussion took place about the council potentially needing to allocate spaces in the market car park to be used by Council vehicles in the first instance, and potentially by weddings or contractors thereafter.

**Proposal:** To investigate six spaces in the car park for Council vehicles.

**Proposed:** Cllr Harriss

**Seconded:** Cllr Cooke

Cllr Baillie suggested looking into the spaces behind the dentist in Victoria Road, and it was agreed that this should be looked into with the landowners

- **Dart to Mouth Deli works**

The Chairman said that this work has mostly been completed; Cllr Lyon reported that there were a couple of things that still needed to be done but a meeting with the builder was arranged to get this job finished.

## 8. COMMUNITY ORCHARD

The report had been circulated previously by email.

Cllr Fyson suggested a change in wording which will be fed back to the Orchard group by the Clerk.

Cllr Lyon added that the Orchard group would need to work with our Outdoor spaces manager if the transfer of assets goes ahead.

## 9. BUTTERWALK

- Flat 6A – The Chairman reported that as agreed at Full Council, the Town Council have given notice and we are currently waiting for a report from South Hams as to the state of the property.  
The Chairman also asked if any Cllrs had thought of what to do with flat 6a considering it hasn't been profitable. He suggested that we offer this property to the museum, this wouldn't necessarily bring in more money but they would look after this property.  
Cllr Lyon suggested that we should leave this decision until after the tenants have vacated.
- Sloping Deck – New lights have been fitted.

#### 10. **BOATFLOAT**

- **Mooring charges reminders** – These have all been sent out now.
- **Cleaning & Spraying** - The boatfloat supervisor has been asked to do at least 3 sprays this year to keep on top of the inner walls. One spray is to be done before Easter.

#### 11. **LONGCROSS CEMETERY**

- Privacy Fencing – We have received around £3500 from the tap fund towards the cost.
- Notices - are in production
- Rules & regulations – this is in the work queue.

#### 12. **IVY LANE**

Leak – A Business Support Worker at South West water has now agreed that this will be fixed at no cost to the Council.

Cllr Lyon suggested that as well as claiming back money from excessive water that has been wasted in the leak, we can also claim back money from the sewage water that has gone down the drain. Town Clerk to action

#### 13. **NEWCOMEN ENGINE**

The Chairman reported on the training day on the 23<sup>rd</sup> / 24<sup>th</sup> February and that there were six willing volunteers. He mentioned that he would like to make Geoff Wallis an honorary position as our consultant engineer, and that the Town Council would pay his costs.

The Chairman also spoke about the possibility of forming a group called the Friends of the Newcomen Engine. A maintenance schedule has been produced and a copy of this will be sent to the town council office.

One of the volunteers will build a wooden acoustic box to house the hydraulic pump, this will take away most of the noise when the engine is working.

14. **CCTV** – The Chairman reported that there was no progress due to his work load, but this would be actioned in due course.

The meeting closed at 18.40

#### **EXCLUDE THE PRESS AND PUBLIC**

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public.